

## **Meeting Minutes**

### **Portsmouth Public Library Board of Trustees**

Date: March 19, 2025

Time: 6:30 pm

Place: Macleod Room

- I. Call to Order: Meeting called to order at 6:38pm
- II. Attendance: Katinka de Ruiters, Laura Horwood-Benton, Meganne Fabrega, Jennifer Mandelbaum, Tyler McLaughlin, Ethan Underhill  
Excused: Kelly Delekta, Christine Friesse, Maria Peppas, Brian French, Jeff Stern
- III. Secretary's Report: Trustees voted to approve minutes from the February meeting.
- IV. Presentation by Gretyl Macalaster, Supervisor of Youth Services, on current youth programs.
- V. Financial Reports:
  - A. Gross Budget
    - i. On track for spending at this point in the year. Training is higher than normal due to recent vital staff training programs including in 911 response.
- VI. Director Report:
  - A. Programs
    - i. The Pollinator Pathways program had 85 people in attendance. Upcoming programs include the Sustainability Fair and a houseplant swap among numerous others.
- VII. Trustees Activities / Reports / Discussions
  - A. The Library Staff Appreciation Day gift is arranged and scheduled to be distributed that day.
- VIII. Acceptance of Gifts or Grants
  - A. Portsmouth Garden Club: \$100
- IX. Old Business
- X. Adjournment: Meeting adjourned at 7:19pm

Next Regular Full Board Meeting: April 16th, 2025

**Please email** Christine Friesse at [ccfriesse@cityofportsmouth.com](mailto:ccfriesse@cityofportsmouth.com) or call Christine at 603-766-1703 if you are not able to attend.